



Registered Office: H.G. Tower, 1182, Jubilee Road (Nur Ahmed Road), Chittagong 4000, Bangladesh.

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NOTICE OF THE 21ST ANNUAL GENERAL MEETING

Notice is hereby given to all concerned that the 21st Annual General Meeting (AGM) of Regent Textile Mills Limited will be held on **Sunday, the 27th November 2016 at 10.00 A.M. at the Institutes of Engineers', S. S. Khaled Road, Lalkhan Bazar, Chittagong** to transact the following businesses:

- Agenda # 1 To receive, consider and adopt the financial statements of the Company prepared for the period of 18 months from January 01, 2015 to June 30, 2016 together with Auditors' Report and the Directors' Report thereon,
- Agenda # 2 To declare Dividend for the year ended 31st December 2015 and for the additional period of 6 months from January 01, 2016 to June 30, 2016
- Agenda # 3 To elect/re-elect Directors
- Agenda # 4 To appoint Auditors' for the year ended June 30, 2017 and fix their remuneration
- Agenda # 5 To approve extension of time period for utilization of IPO proceeds.

All the honorable shareholders are kindly requested to make it convenient to attend the meeting.

By order of the Board of Directors

Date: 10th November, 2016
Chittagong

Sd/-

M. R. H. Sikder ACS
Company Secretary

Notes:

1. The Record date was fixed on **Monday, November 7, 2016**. Shareholders whose name appeared in the Share Register of the Company or in the Depository Register on the record date, will be entitled to attend the AGM and receive the dividend.
2. A Shareholder eligible to attend and vote at the meeting may appoint a proxy in his/her stead. The form of proxy duly completed must be lodged at the Company's Registered Office at **HG Tower, 1182, Jubilee Road (Nur Ahmed Road), Chittagong 4000** not later than **48 hours before the AGM**.
3. The Shareholders bearing BO Account are requested to update their account with **12 digit e-TIN** and any other changes in the particulars such as Address, Bank Account Number, Cell No., E-mail Address etc. through their Depository Participant (DP) are requested to submit their e-TIN certificate to the Share Department of the Company before Record Date, failing of which income tax will be deducted at source @15% instead of 10% from cash dividend as per IT Ordinance 1984
4. As per Notification of BSEC No: SEC/SRMI/2000-953/1950 dated 24 October 2000, no gift or any other kind of benefit will be given to the Shareholders attending the Annual General Meeting (AGM).
5. Security Houses are requested to send the details of margin loan taking Shareholders within a shortest possible time.